



# POWELL RIVER FORESTRY HERITAGE SOCIETY

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Updated April 9, 2021

## President's Report to the April 2021 AGM and General Meeting

### AGM 2021 (April 11, 1 pm meeting)

- The AGM Agenda (Appendix 1) is very short, (Approve Minutes and Finances, and conduct the election), so we should be able to to the AGM in a few minutes and move on to the General meeting, where there is more to discuss.
- Sadly, Mike Lister passed away Feb 27. He will be missed; he was a good friend to many of us and a dedicated worker who will be hard to replace both on the trail and railroad.
- At the Museum, Nikita Johnston moved back to Ontario in February, not long after Derek Kowalchuk also departed. So we welcome the new Executive Director Laura Love and the Public Engagement Coordinator Joëlle Sévigny, one of which could join our board, in addition to Dave McLennan, a PRHMA Director.

### Notes from our activity in 2020:

#### Administration 2020

- Because of the Covid situation, we had no face-to-face meetings in 2020, and only one electronic meeting, the AGM, conducted by email and finalized Jun 9 (see Appendix 2 below).
- Geoff completed the CRA charities report on schedule in June.
- For the AGM 2021 we currently have 7 directors: Florence, Parsons, Stubbs, Kemp, Johnson, James, Clarke.
- In July, PRHMA requested that we fill the cross-board position that was agreed in 2014 with Dave McLennan. I replied that we welcome him on the board, and he is on the slate for formal approval the April 2021 meeting.

#### Railroad Activity 2020

- I returned to Powell River from Arizona mid march carrying parts for the railroad totaling about \$3000: a kit for a pair of 2.5 scale trucks including braking. Dan has been building the kit on his own.
- Leif built a water tower, we hope to put a tank in it sometime to make it functional for visiting steam engines.
- In May and June over several work parties we realigned the original loop track to make a larger radius.
- Sadly, on July 5 Carol Maurer passed away. We miss her comradeship and ticket services; she was a wonderful member and person and we will remember her.
- Juhli Jobee offered more cut-out silhouettes similar to what we have
- we experimented with a blowtorch technique for clearing track grass, but concluded it was not cost-effective.
- We did a Christmas Lights Drive-by event Dec 11/12 which was very successful, but no substitute for the Santa Train and Ghost Trains we'd like to have conducted.

#### Willingdon Beach Trail 2020

- We kept our eye on the trail, but never called the spring work party because everything looked good.
- On Saturday Nov 29, Hans, Lief, Rob, Tom and Dave cleared ditches and Tom cleared a windfall from an artifact.
- No developmental projects were undertaken; no calls to clear windfalls.

## General Meeting April 2021 – business arising from the minutes and known new business

- We won't be able to cover all these topics, but let's cover what we can in an hour.

### Administration 2021

- Because of the Covid situation, we plan few if any more face-to-face meetings until fall, but will call one if necessary.
- The CRA charities report is on schedule for June or sooner.
- Debra Bevaart is willing to do another Sealhead Raffle for 2021 if we want. It could help pay the insurance bill and provide a way for us to continue our ongoing support to the Forestry Museum.
- I'm in discussions with the PRHMA about getting their website as the internet focal point for the Forestry Museum. We still get a lot of folks asking us Forestry Museum questions.
- Dave Florence attended the (Virtual) ORUG AGM April 7, and will continue as the rep unless another director would like to do it

### Railroad Activity 2021

Dan Parsons will expand on these points in a verbal report

- We need to develop a Re-start Plan for public operation when we are comfortable with the hopefully reducing Covid risk. It will include whatever the health and workplace regulations require at the time, and only be implemented when we have an adequate supply of volunteers willing to be front line workers. The Farmers Market is still planning a very conservative summer; no music, no food, no kids play area, no encouragement to linger.
- The landlord, the PR Farmers Agricultural Association observed that our tunnel walls are bending a bit from the sand settling, so has asked us to remove enough back-filled earth to reduce the pressure.
- Dan has assembled the new trucks and has installed brakes on the tender.
- Our tenth anniversary is mid-September 2021. Regretfully we not be able to celebrate it. I have started a revision of the Railroad portion of our website at <http://paradisevalleyrailroad.rocks/>. In the About/History link I had the 10<sup>th</sup> anniversary in mind.
- Review our long standing back-burner projects: get a backup locomotive; consider changing the drive on the current locomotive to hydraulic; finish a sled for the steam donkey and find a home for it; make the water tank operational, put gutters on the old shed, plan the "Gisborne loop".

### Willingdon Beach Trail 2021

- Gerry Lister brought to Dan's the third panel to the steam donkey interpretive suite; it requires a re-build.
- One top railing of the trestle was broken away by a windfall (southeast corner) and needs repair (a 6'x10"x2" cedar). Mike Kaban welcomes us to fix it if we have the resources, or will help if needed.
- We were invited to participate in a Walking Tour program by the Rec Centre on the Willingdon Beach Trail. No member responded to the invitation to participate, but Joëlle Sévingny from the Museum may do it.
- I've had recent discussions with Mike Kaban, the city Parks supervisor, who is becoming much more active using city crews for trail maintenance, windfalls etc, but they still like us to do what we can, and of course they expect us to look after artifact maintenance.
- The one equipment addition we have in mind is the old log-dump engine and building, but we'll await the sewerline plan to be known in detail before proceeding.
- Mike Kaban is also open to receiving proposals by us for the presentation of artifacts in other city locations.
- Our interpretive signs are showing their age.
- I've heard no more about the sewer pipe down the middle of the trail; it's not clear when that will happen.

## Appendices

Appendix 1	Agenda 1 pm, April 11, 2021 AGM at the railroad station
Appendix 2	Minutes of the 2020 AGM (electronic, May to June 9)
Appendix 3 and 4	Financial Balance sheet Dec 31, 2020 and Revenue Expense Statement 2020
Appendix 5	Agenda of the April 2021 Regular meeting (following the AGM 1:30 pm)
Appendix 6	Minutes of the last regular meeting, Sep 24, 2019

## PRFHS Annual General Meeting (AGM) Agenda

to be held at the Paradise Valley Exhibition Park, Railroad Station, 1 pm Sunday April 11, 2021

Approval of the Agenda (Appendix 1)

Secretary/Treasurer Report:

- 🕒 Review/Approve June 9, 2020 AGM minutes (Appendix 2)
- 🕒 Review financial statement of Dec 31, 2020 (Appendices 3 and 4)

Reports: President (written) plus verbal reports from the PRHMA re the Forestry Museum and Anderson Project

Goals 2021/2022:

- I recommend that our annual project activity/goals review be suspended until the Covid situation stabilizes.
- Essential trail and railroad maintenance work will be undertaken following Covid protocols.

Election of officers

- Announce: Incumbents willing to stand for office; invite nominations of these
- Nomination of others willing to be Directors
- Motion: Vote on number of Directors
- Vote in the Directors (or acclaim) by office: President, VP Railroad, VP Trail, VP Admin (Sec/Treas), Director Special Events; Directors at Large.
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Adjournment -----

Powell River Forestry Heritage Society  
Annual General Meeting  
Conducted Electronically from May 26 – June 9, 2020  
Finalized June 9, 2020

Those present (electronically): Dave Florence, Geoff Stubbs, Dan Parsons, Mike Lister, Hans Maurer, Rob Clarke, Bob Johnson, Nikita Johnston, Phil Kemp, Stephen James, Tom Sparkes, Leif Bjornson

In view of the extraordinary situation concerning physical meetings during the Corona-19 pandemic, the AGM was conducted electronically by an exchange of emails, and declared finalized June 9, 2020.

Through confirmatory emails:

- The 2020 AGM Agenda was approved.
- The Minutes for the 2019 AGM held April 9, 2019 were adopted.
- The treasurer's report for the year ending December 31, 2019 was presented by Geoff Stubbs and adopted as presented. A suggested Budget for 2020 was presented and noted, for discussion/approval later in the year.
- Goals: Rather than set specific goals at this time, members agreed we would continue to undertake essential activities that are presented and agreed by email, and that we proceed cautiously and conservatively following the regulations and guidelines of the BC Health and governmental authorities.
- For Election of Directors and Officers for 2020:
  - All Incumbents were contacted, Nine agreed to stand for reelection as Directors, including three in the Officer appointments.
  - No additional nominations for Director or to any of the Officer appointments were received (President, VP Railway, VP Administration/Secretary/Treasurer)

**The approved 2020 appointments:**

President: Dave Florence

Vice President Railway: Dan Parsons

Vice President/Secretary/Treasurer: Geoff Stubbs

Vice President Special Events: Hans Maurer,

Additional Directors: Mike Lister; Phil Kemp; Bob Johnson; Stephen James; Rob Clarke; Nikita Johnston

## Powell River Forestry Heritage Society

## Revenue Expense Statement

BC Gaming # 115970, Charity # 127527075RR0001

Accounts as of December 31, 2020	General Acct Rec'd this year 2020	BUDGET 2021
<b>REVENUE</b>		
4500 Tax-receipted gifts	\$-	\$100
4510 from other charites		\$-
45?? - government		\$-
4530 non-receipted donations	\$2.88	\$100
4570 BCGaming - Raffle	\$-	\$-
4630 train sales revenue (not including donations)		\$1,000
<b>Total</b>	<b>\$2.88</b>	<b>\$1,200</b>
<b>EXPENSES</b>	<b>General Acct Spent 2020</b>	<b>2021</b>
4860 consulting fees		\$-
4810 - travel -		\$-
4920 General - PRHMS Donation	\$-	\$-
4920 General - Insurance (seafirst )	\$(1,940.00)	\$2,000
4920 General - Fees: BC Society; ORUG, FHA, ArtsSoc	\$(40.00)	\$200
4920 General - Raffle prize and licence;		\$-
4920 General - Bank Charges		\$10
4920 General - Advertising, website, newsletters, hats	\$(80.59)	\$-
4920 general - amenities, , PettyCAsh	\$-	\$-
4920 - Donkey sled, frame restoration and installation		\$1,000
4920 general-Donation to Therapeutic Riding Association		
4920 trail General - ORUG Membership		\$-
4920 new projects, ORUG fee, Backhoe		
4920 paint projects with scouts, grafitti removal, maintenance		
4920 train		\$500
4920 SANTA TRAIN EVENT	\$(36.75)	

4920 Track Expansion		
4920 Train Storage Shed	\$(148.06)	
4920 rolling stock maintenance/upgrades,	\$(4,159.95)	
4920 Train - daily operation	\$(73.61)	
4920 - Ghost Train		
4920 Train Ag Assn 10%;		
4920 Printing;	\$-	
4920 other train -		
Total 4920 - General items for the Charity Return	\$(6,478.96)	\$3,710
TOTAL EXPENSES (not including in-kind)	\$(6,478.96)	\$3,710
BANK ACCOUNT SUMMARY		
Bank balance Jan 1	\$13,941.53	\$7,465
Plus Revenue rec'd this year	\$2.88	\$1,200
Minus expenses this year	(\$6,478.96)	\$(3,710)
Bank balance to date	\$7,465.45	\$4,955

## Powell River Forestry Museum Society

Balance Sheet Dec 31, 2020

## Assets

Bank Balance	\$7,465.45	
		-
Accounts Receivable	\$-	
Railway Float	\$212.00	
Treasurers Petty cash	\$10.00	
	Cash Assets	\$7,687.45
		#
Fixed Assets (doesn't include artefacts. see amortization table)		
Undepreciated capital cost Jan 1, 2020	\$13,610.83	
cost of CAPITAL acquisitions during the year	\$4,159.95	(
undepreciated capital cost year to date	\$17,770.78	
50% rule (50% of assets bought this year) (.5 x line 3)	\$2,079.98	
Reduced Undepreciated Capital Cost (line 6 - 7)	\$15,690.81	
CCA rate	20%	
Capital Cost Allowance	\$3,138.16	
Undepreciated Capital Cost report date		
Value of fixed assets Dec 31	\$14,632.62	
Total Assets	\$22,320.07	
Liabilities and approved funds		
Accounts Payable	\$-	
Trail projects set-aside	\$500.00	
Train projects (Railway sub-account)	\$4,000.00	
Special Events Train Set Aside	\$500.00	
Total Liabilities and Approved Funds	\$5,000.00	
PRFHS Balance (Assets minus liabilities and approved funds)	\$17,320.07	
Cash available for operation and allocation (cash assets minus liabilities and approved funds)	\$2,687.45	

## PRFHS

# Agenda - Regular General Meeting April 2021

to be held at the Paradise Valley Exhibition Park, Railroad Station, 1 pm Sunday April 11, 2021

### Approval of the Agenda

#### Secretary/Treasurer Report:

- Review/Approve Sep 24, **2019** Regular meeting minutes (Appendix 6)
- *(note: there were no General Meetings held in 2020, just the electronic AGM in June)*
- Review current financial statement (a verbal report; minimal financial activity in 2021, see the Dec 31 statement at appendix 3)

Reports and business arising from last meeting: *(See the Minutes (below) and President report page 2 for possible motions)*

- Administration
  - Motion: go ahead with the Raffle?
- Trail
  - Motion: that we fix the 3<sup>rd</sup> panel on the steam donkey?
- Railroad
  - Do we want to operate for the public this year?
  - any other firm plans we want to commit to in a Motion?
- Events (Santa/Halloween)
  - A motion on when we decide to go or no-go?
- PR Museum
  - Raffle? commit to co-manage and co-share the work and profits?
  - Verbal Anderson Project report
  - Forestry Museum plans

Set next meeting date; and Adjournment



Powell River Forestry Heritage Society  
Regular Meeting  
PRHM Admin Building  
September 24, 2019

Members Present: Dave Florence, Geoff Stubbs, Dan Parsons, Rob Clarke, Nikita Johnston, Bob Johnson

Meeting called to order at 7:06 pm by Dave Florence

Minutes from April 9, 2019 were read and adopted

Financial report to September 24<sup>th</sup> was presented and adopted

**Trail Report:** The steam donkey sign has not been fixed yet. Some general maintenance work has been done on a number of pieces of machinery. Thanks to Mike/Matt Lister and Tom Sparks for that.

New Business: Some concerns have been raised by member of the public about the installation of the sewage line down the middle of the trail. It is felt that there will be major disruption to the trail and possibly have some effect on 4 or 5 old growth trees.

**Railway Report:** The new loop was completed and connects much of the old original track with the new and gives a much longer ride. The new storage shed is complete Dave Banks was again a great help with this project, donating his time and expertise. We will get him a family train pass as thanks. Also, a certificate thanking him and photos will be made and mounted on the shed. Dan reported that he is hopeful that we may have some visiting trains next year for the Fall Fair.

New Business: The following are projects that are top priority.

- Better braking on the train – add brakes to the tender plus one car
- Make one more car for riders with limited mobility who cannot straddle the seat easily = can be built with brakes
- Look at getting a backup locomotive
- Consider changing the drive on the current locomotive to hydraulic
- change the gradient of the track near the trestle to accommodate large radius locomotives

**Museum Report:** The Malaspina Naturalists Society built a great display in the Forestry Museum. Attendance and donations were up this year from last. There has been very positive feedback on the Forestry Museum, especially from those who have been or are presently working in the industry. A new web site is going to be developed for the Museum over the next few months.

Anderson Mill: Additional funding to help with the increased costs has been received. A new quote for the building has been received and the new plan is going to be presented to the City.

**Events:** The Ghost Train will be held on Friday, October 25<sup>th</sup> and Saturday, October 26<sup>th</sup>). Donations will go to Forestry Heritage Projects in the Powell River area.

The Santa Train will be held on Friday, December 6<sup>th</sup> and Saturday, December 7<sup>th</sup>. An extra night may be held on Sunday, December 8<sup>th</sup> for Edgehill Elementary School and their movie night of the 'Polar Express'.

There was a discussion of possibly establishing a bursary for a Brooks High School Grad. Rob Clarke

**Motion:** carried

That we offer a bursary for a Brooks High School student and that we work with the awards committee to set an amount.

Rob Clarke will talk to the school and come back with information.

**Raffle:** The raffle made a profit of \$2368. this year.

**Motion:** carried

That we give a donation of \$1300. To the Powell River Heritage Museum in support of the Forestry Museum.

Next meeting – when needed

Meeting adjourned at 8:35pm